

## Claremont School of Theology | Application Materials Overview

The following grid is an overview of requirements. See descriptions below for details specific to each degree program.

	M.A. & M.A.R.E.	M.Div.	Joint M..A../M..Div..	D.Min.	Ph.D.	Non-Degree
Application Deadline	Feb. 1 (Fall) Nov. 1 (Sp)	Feb. 1 (Fall) Nov. 1 (Sp)	Feb. 1 (Fall) Nov. 1 (Sp)	Feb. 1 (Fall)	Jan. 15 (Fall only)	May 1 (Fall) Nov. 1 (Sp)
Application Fee	✓	✓	✓	✓	✓	✓
Personal Statement	✓	✓	✓	✓	✓	✓
Resume / C.V.	✓	✓	✓	✓	✓	✓
Official Transcripts	✓	✓	✓	✓	✓	✓
Letters of Reference	3	3	2	4	5	1
Sample Work				✓	✓	
GRE Scores (official)					✓	
TOEFL iBT (official)	✓	✓		✓	✓	✓
Supplemental Essay(s)			✓	✓		
* CPE Evaluation					✓	

Application: Available online at <http://www.cst.edu>.

Application Fee: A \$50.00 non-refundable fee can be paid online or by check (please make check payable to Claremont School of Theology).

Personal Statement: The personal statement is a critical component of the application and should not exceed 1000 words. The statement should address reasons for pursuit of graduate theological study, the draw to study at Claremont School of Theology, the use of the degree in meeting future goals.

Resume/C.V.: A current resume or curriculum vitae is required.

Transcripts: Original transcripts from all educational institutions wherein academic credit was earned beyond high school must be submitted in an envelope sealed with the signature or seal of the institutions registrar's office. (Non-degree applicants submit an official transcript indicating completion of at least a bachelor's degree.)

Letters of Recommendation: The online application provides proper instructions for submitting letters of reference. Hard copies are also available online. The number of letters required varies by program:

M.A./M.A.R.E	3 (at least 2 academic)
M.Div.	3 (2 academic, 1 ecclesiastical)
Joint M.A./M.Div.	2 (current CST faculty)
D.Min.	4 (1 academic, 1 ministerial colleague, 1 from denominational supervisor, 1 from member of congregation or other constituency group)
Ph.D.	5 (3 must be academic)
Non-degree	1 (academic)

Sample Work: Doctor of Ministry and Doctor of Philosophy applicants are to submit a writing sample (often an academic paper) to demonstrate critical thinking and research capabilities. If possible, please select a sample that reflects the subject matter with which you hope to engage in the D.Min. project or the Ph.D. dissertation.

GRE Scores: Ph.D. applicants for whom English is a first language are required to submit official scores from the General Section of the Graduate Record Exam (GRE). Claremont School of Theology does not require applicants to take subject specific GRE tests.

TOEFL Scores: All applicants for whom English is a second language may submit either (1) official GRE scores or (2) official, internet based (iBT) Test Of English as a Foreign Language (TOEFL) scores. Computer based test (CBT) scores will only be accepted if an applicant lives in a country that does not offer the iBT. Minimum Requirements are as follows:

M.A., M.A.R.E.,	89 iBT
M.Div., Non-degree	89 iBT
D.Min.	95 iBT
Ph.D.	100 iBT

All TOEFL scores must include a score of at least 20 on each of the four test sections.

\*CPE Evaluation: Individuals applying to the Ph.D. with an emphasis in Spiritual Care and Counseling must also submit the CPE Supervisor Evaluation with other supporting documentation.

Supplemental Essay(s): Individuals applying to the D.Min. and joint M.Div./M.A., please see the admissions Web site for details on supplemental essay content.

Students are encouraged to apply online, but paper applications are also accepted. Applications and supporting documentation can be mailed to:

Claremont School of Theology  
Office of Admission  
1325 North College Avenue  
Claremont, CA 91711