

2021-2022 SATISFACTORY ACADEMIC PROGRESS (SAP) APPEAL FORM

An appeal is a process by which a student who is not meeting SAP standards, petitions the school for reconsideration of their eligibility for federal student aid funds. An appeal must explain why the student failed to make satisfactory academic progress and what has changed in the student's situation that will allow the student to make satisfactory progress by the next evaluation.

For your appeal to be reviewed, you must submit the following:

- July 2021 for Fall 2021
- November 2021 for Spring 2022.

1. A signed letter explaining
 - a. The reasons you did not meet the requirements listed below AND
 - b. The ways you plan to improve your academic performance in the future
2. Submit an academic plan (from your advisor) outlining your plans for improvement.

Student Name: _____

Student ID#: _____

Number of semesters needed to be in Financial Aid Good Standing: _____

Semester: _____ Total number of credit to be taken: _____ Target semester GPA: _____ List of courses to be taken: 1. _____ 2. _____ 3. _____ 4. _____ 5. _____	Semester: _____ Total number of credit to be taken: _____ Target semester GPA: _____ List of courses to be taken: 1. _____ 2. _____ 3. _____ 4. _____ 5. _____
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I understand that my eligibility for financial aid in future semesters at Claremont School of Theology (CST) will be based on my adherence to this academic plan. Any adjustments to this plan must be sent to the Office of Financial Aid in writing prior to the start of the semester in which they take place. If I fail to notify the Office of Financial Aid of adjustments to this plan, I understand that I risk permanently losing my eligibility for financial aid at CST. By signing

below, I hereby certify that all information reported on this appeal form and all documentation is true, complete and accurate.

Student's Signature: _____

Date: _____

RETURN TO:

Financial Aid Office
1325 North College Avenue
Claremont, CA 91711
Phone (909) 447-2554
Fax (909) 447-6389

(Office Use Only)

APPEAL DECISION:

- Appeal Granted: You are eligible for aid for: [] Fall _____ [] Spring _____
- Appeal Granted under the following conditions:

- Appeal on Hold. Please submit/provide:

- Appeal Denied

Signature of reviewer: _____

Date: _____